

Guidelines and Supplemental Information

Planning Form for Eucharistic Liturgies

Archdiocese of Omaha



The Archbishop is happy to celebrate Eucharistic Liturgies with your parish, school, organization or community. We ask your cooperation in planning for this important event by following these guidelines:

1. The liturgy will be celebrated according to the appropriate norms and liturgical directives. If you have questions about these norms, please contact the Archbishop's Office. You may find it helpful to refer to the General Instruction of the Roman Missal and *Sing to the Lord: Music in Divine Worship*.
2. Parishes are to provide a full complement of ministers, including a deacon, if possible.
3. Music is an integral part of any liturgical celebration. The Eucharistic acclamations (Holy, Holy; Memorial Acclamation; Great Amen), the Lamb of God, the Alleluia (or Gospel Acclamation during Lent) and the Psalm are always to be sung with the assembly taking its proper role.
4. Concerning Confirmation, on Sundays of Ordinary Time the readings can be from the proper Mass for the Rite of Confirmation or from the proper for the day. On weekdays and Sundays in Ordinary Time, the orations from the Rite of Confirmation are used and red vestments are worn. On Sundays during Lent, Eastertide, Advent and Christmastide, as well as on any Solemnities, the readings and prayers for the celebration of the Mass must be from the proper for the day.
5. The Presentation of the Gifts includes the bread, wine, and any monetary offerings. No other items such as banners, parish symbols, awards, etc. are to be carried in the offertory procession.
6. The sign of Communion is more complete when given under both kinds, since the sign of the Eucharistic banquet appears more clearly. Therefore, offering Holy Communion under both kinds is strongly encouraged, especially for the celebration of Confirmation.
7. Extraordinary Ministers of Holy Communion should not approach the altar until the celebrant has received Communion.
8. Announcements during the liturgy are to be made following the Prayer after Communion and before the Final Blessing.
9. Please wait to print the liturgy program booklet/worship aid until approval has been given by the Archbishop's Office.

Please return the Liturgy Planning Form to the Archbishop's Office by email, fax, or regular mail at least two weeks prior to the event.

Mail: 2222 North 111th Street, Omaha, NE 68164

Fax: 402.551.4212

Email: bjsetter@archomaha.org

The Archbishop's Office is happy to assist you in planning for your celebration.

Please call 402.558.3100, ext. 3027, for assistance.