

Dear Pastors and Bookkeepers/Business Managers,

Thank you for all that you do for the missions. Your work helps the Body of Christ all over the world. Please note that "Home & Foreign Mission", "Black and Indian Mission" and "4 in 1 Mission" are *NOT* collections for this office. They should be sent to the Finance Office and the checks made out to the Archdiocese of Omaha.

The Mission Cooperation Plan (MCP) takes place over a weekend (sometimes two depending on the number of Masses) between April and September every year. The date depends on what the pastor arranges with the visiting missionary. The following applies to the MCP collection only:

- MCP envelopes are provided by my office only. Missionaries are NOT allowed to use their own envelopes. If you need envelopes, please contact Dcn. Gutiérrez.
- After taking up the collection at Mass, please have your money-counters open all the envelopes and deposit all their contents and any loose cash or checks in your parish's bank account. **Do not send envelopes empty or full to the chancery**.
- The MCP collection is deposited under the account 2247 Mission Cooperation (Prop) and paid out under the account 2347 Mission Cooperation (Prop). If you don't have the 2247 or 2347 accounts, please contact Doug Foley or Jeremy Smith in Finance and the chancery.
- Once all the collections have come in, a single check ought to be made out to "Propagation of the Faith" and sent to the chancery. Please write "Mission Coop" or "MCP" in the memo line.

Invariably, donors will send in checks months after MCP is over. Feel free to send those into us. Also, MCP is not the same thing as the World Mission Sunday collection. Please keep them separate. To learn more about that collection visit https://archomaha.org/missions/

If you have any questions, feel free to contact me at <u>ofgutierrez@archomaha.org</u> or at 402-558-3100 Ext. 3012.

Dcn. Omar F. A. Gutiérrez Director, Society for the Propagation of the Faith Archdiocese of Omaha