



ARCHDIOCESE of OMAHA

SPACE AND AMENITIES

Grand Halls

Seat 15 to 175 people in our warm and inviting grand halls.

First Floor Conference Room

Accommodate parties up to 90 in our 32' x 37' first floor space. Classroom, boardroom, open boardroom and theater style arrangements available.

Second Floor Conference Room

Seats up to 100 in our 32' x 54' space. Classroom, boardroom, open boardroom and theater style arrangements available.

Breakout Rooms

Six breakout rooms are perfect for smaller events like meetings.

Media

Array of A/V equipment, including laptop docking station, DVD/VCR, mic system and speakers, and an overhead projector.

Set-up and Tear-down

Leave the work to us – we'll handle set-up and tear-down in the lobby and conference rooms areas.

THE FURNITURE

Tables – 60 & 72 inch rounds and 2' x 8' library tables

Chairs – Standard banquet chairs available

TABLEWARE AND SERVICE WEAR

Tableware

Standard tableware includes white dishes, glassware and silverware. Usage fees may apply to these items.

Service Ware

Buffet items include chafing dishes, serving trays, punch bowls and fountains. Additional service ware is available upon request. Service charges do apply to these items.



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FOOD AND BEVERAGE

Food

Choose from our in-house menu or work with one of our approved caterers.

Beverages

Iced tea, coffee and water are included in our food service. Alcoholic beverages may be purchased through one of our approved caterers.

Linens

We do not offer linens but would more than happy to assist with linen rental if needed.

OVERNIGHT ACCOMMODATIONS AND PRIVATE RETREAT SPACES

The Archdiocesan Retreat and Conference Center also offers overnight accommodations and private retreat for people of all faiths to come to think, pray and join in fellowship before God. We make everything as easy as possible, including offering clean and serene rooms for your overnight stay.

Just bring your group and a desire to deepen your relationship with each other and with God. Contact us for availability and let us help plan a retreat or meeting for your parish, group or organization.

- We have 26 sleeping rooms with 57 beds available
- Six rooms have private baths and offer 1 handicap accessible room
- Most rooms are designed with two to three twin beds and share a bath with an adjoining room

Second Floor Accommodations

9 bedrooms that sleep 21 people:

- 1 room with a queen bed, a twin bed and a private bath
- 1 room with 3 twin beds and a private bath
- 1 room with 3 twin beds and a private bath
- 6 additional rooms that sleep 2 each with a shared bath

Main Floor Accommodations

9 bedrooms that sleep 19 people:

- 1 room with 3 twin beds and a private bath
- 8 other rooms that sleep 2 each with a shared bath



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Lower Level Accommodations

8 bedrooms that sleep 18 people:

- 1 room with a queen bed and a private bath
- 1 room with 1 twin bed and 1 extra long twin bed, plus a private walk-in shower handicap accessible
- 6 other rooms that sleep 2, 3, or 4 each with a shared bath

Other Accommodations

In addition to our overnight accommodations, we offer the following spaces for your Omaha event:

- Individual meditation space in the G Level Hallway
- 6 breakout spaces – three on the upper floor and three on the lower floor
- Private chapel, which seats up to 32 people
- 60-seat dining hall
- Kitchen is a staging and prep only area for staff and caterers. We do not allow food to be cooked on site.